

(RETURN WITH THE TENDER WITHOUT FAIL)

NAGRI EYE RESEARCH FOUNDATION
C/o. C.H.NAGRI MUNI. EYE HOSPITAL
ELLIS BRIDGE ,AHMEDABAD-380006

TENDER FEE RS. 200/- (NON – REFUNDABLE)
(TO BE submitted as Tender Document (In Separate Envelops- Technical Bid & Price Bid)

TENDER NO..... 1 To 6..... NAME OF TENDER

1. SUPPLIER'S NAME

ADDRESS:.....

(IMPORTANT INSTRUCTIONS TO BE FILED UP BY TENDERER STRICTLY)

CAPACITY :

Manufacturer	:	M
Autho. distributors	:	A
Dealer	:	D
Others	:	O

2. E.M.D. RS.10,000/- PAID YES/NO

3. DELIVERY POINT
F.O.R. : STORES/HOSPITALS BASIS ONLY YES/NO

4. DELIVERY PERIOD: WITHIN 4 weeks

5. REVISION CLAUSE, IF APPLICABLE DUE TO INCREASE :
(A) In Taxes YES/NO

6. TOTAL YEARS OF MANUFACTURING EXPERIENCE:
As Auhtorised Distributors/Dealer/Stockist: YEARS
Supplier has to indicate the Principal's (Manufacturer) Experience.
(Attach copy with tender)

N.B.: Incomplete tender will be outright rejected.

PLACE OF SUBMISSION OF THE TENDER
Administrative Office, -Nagri Eye Research Foundation,
C/O.Nagar School Of Optometry,Ellisbridge, Ahmedabad-380006

LAST DATE OF SUBMISSION:- 02/11/2022 UPTO : 1.00 P.M.

TENDER OPENING DATE :- 03/11/2022 AT : 2.30 P.M.

IMPORTANT INSTRUCTIONS / TERMS / CONDITIONS TO BIDDERS
FORMING PART & PARCEL OF Tender DOCUMENT:

(PART-I)

GENERAL

- 1) This document comprises of FOUR parts labelled as Part-I/II/III/IV & Schedule as under:
 - (a) **Part I:** Terms / Conditions & Important Instructions to the Bidders regarding tender / supply of various items:
 - (b) **Part II:** Summary of the offer, and also contains the format of certificates (as applicable);
 - (c) **Part III:** Offer documents for Technical Bid: (In duplicate).
 - (d) **Part IV:** Offer document for Commercial Bid: (In duplicate).
 - 2) **Parts I / II/ III** & Schedule with the relevant documents / certificates should be submitted in one sealed envelope marked as **“Technical Bid”**
Part IV should be submitted in a separate sealed envelope marked as **“Commercial Bid”** which should contain offer as per Medical Material Part-IV.
Demand draft of **E.M.D.**, Demand draft of Tender Fee & Bank details (as per annexure-IV) to be submitted with another envelope marked “E.M.D.”.
- All the envelopes should be clearly super scribed with Tender Enquiry number and the relevant part number (I/II/III or E.M.D.) as the case may be. All the four envelopes (as the case may be) should be submitted in one envelope on which the tender Enquiry No., Name of Bidder and Date of Opening of Tender should be clearly written.**
- 3) Each page & all documents submitted along with Bid must be signed and stamped by authorized signatory.
 - 4) No tender will be accepted after prescribed closing time for submission of the same. The delay will not be condoned for any reason whatsoever. However, if the last date of submission of tenders is declared as a holiday by **Secretary-Nagri Eye Research Foundation** the last date of submission of tenders will be extended to the next working day with the same time and venue specified in the tender.
 - 5) Bidder should read this document very carefully and comply with the instructions / terms / conditions therein. Any tender who does not confirm with the instructions / terms / conditions therein is liable to be rejected without any clarification.

- 6) In case, tender quoted by distributor than authority letter of manufacturer should be submitted. In case when the authority letter is submitted by subsidiary company of their foreign manufacturer, the subsidiary company will have to produce documents that they are 100% subsidiary company of their foreign manufacture whose items / material is quoted.
- 7) In case where item is required with ISI Mark, manufacturing and selling experience of product having ISI mark will only be considered. But, in such a case, certified copies of licenses to use ISI mark for last one year as well as latest and valid license are to be submitted with tender. The license should be valid during the period of tender. It will be the sole responsibility of Tenderer to ensure that necessary certificate and permission must be valid till the expiry of the tender.
- 8) The certificate should be in force and valid on the last date of the tender / signing of the agreement {as the case maybe}. In case, the certificates / licenses / permission are outdated or the validity period is over, the proof of applying for renewal should also be attached. Such certificates will be considered if the renewal has been applied for within the time limit prescribed for the renewal of that permission / license / certificate under the relevant rules and further if such application for renewal is not specifically rejected by the competent authorities. In case any certificate is still awaited from the competent authority, the proof of making the application should also be attached which will be considered if the application is not specifically rejected by the competent authorities.
- 9) Variation in the terms and conditions of the tender, including deviation from standards / specifications / terms of supply, payment will not be accepted. No conditional offer / quotation will be accepted.
- 10) In no case, rates should be quoted anywhere except in part IV (Commercial-Bid). The tender will be summarily rejected without any further processing or reference if the rates are quoted or written at any place except at the relevant place in Part IV (Commercial-Bid).

11) E.M.D. & TENDER FEE:

Tender Fee in Cash Rs. 200/- per Tender form is non refundable & Demand draft per Tender to be paid for E.M.D Rs.10,000/-). in favour of “Nagri Eye Research Foundation”. Bidder has to submit separate D.D. as Tender vise. Tender without E.M.D. would be outright rejected. Earnest money deposit will be refunded to the Bidders whose

bid gets rejected. If the tender is accepted, E.M.D. (Rs.10,000/-). will be converted as Security Deposit for the tender.

(Bidder has to submit security deposit within 7 Days after getting Work Order. The amount of security deposit will **be Rs.10000/-** of the value (Ten thousand) and it will be retained till to the complete of warranty period of Materials After the certificate from the Respective Departments.)

12) Bidder will have to submit ten-valued customer's list & Product literature of all quoted products.

13)(i) The detailed required specifications of the Material to be purchased are shown in technical Bid. The tenderer should either confirm whether the items offered are conforming to these specifications clearly OR specifications available in offered product should shown against each specification along with name of manufacturers. Brand / Model only in the format provided in technical bid. Please note that tenderer should not write 'As per Literature enclosed '. In such a case, offer shall not be considered.

(ii) The Tenderer should have to arrange demonstration of material / material offered as and when desired at their expense. Failing which tender shall liable to be ignored. In case where samples are required to be submitted, it should be kept ready and submitted as and when demanded in duly sealed pack super scribed with details of tender enquiry No, due Date, Name and address of tenderer, make / model etc. failing which offer shall liable to be rejected.

14) The rates quoted in part IV must be F.O.R. destination at the Hospitals Ahmedabad mentioned in the enquiry document and should be comprehensive incorporating the cost of the material / material and accessories required as part of the material and shown as such in the enquiry document. In case any item is required as an essential accessory for operating the material, it must be mentioned clearly in Part-III and its rates must be included in the rates for the material in Part-IV. If not mention of such essential accessories is made in Part-III or if its rates are not shown in Part-IV, it will be presumed that the cost of essential accessories is included in Part-IV and no separate payment for the same will be made thereafter under any circumstances. If any accessory is demanded as mandatory in the tender enquiry, under no circumstances it should be shown as an optional accessory and quoted separately. The price of the product offered must include the accessories required for operation of the material and no separate payment will be made even if such an accessory is not included in the quotation. Only those accessories which are specifically recommended by the manufacturer of the instrument / material should be offered as part of the material and under no circumstances a cheaper variety of an accessory not approved / recommended by the manufacturer should be offered.

15) Tenders will be opened on the date, time & venue specified in tender notice and the Bidder or his authorized agent has the liberty to be present at the time. However, in unavoidable circumstances, Secretary-Nagri Eye Research Foundation can change the date / time / venue of opening or open the tenders in the absence of Bidders or his agent at his discretion. In case Secretary-Nagri Eye Research Foundation declares the specified date as holiday, the tenders will be opened on the next working day at the same time and venue specified in the tender.

16) (a) In the first instance, Only the “Technical Bid” envelope containing Parts I/II/III of the documents will be opened on the date of opening of the tender and taken into consideration for finalization. Subsequently, the “Commercial Bid” envelope containing Part IV will be opened only of those Bidders whose Technical Bid satisfy the technical requirements of the tender and are otherwise acceptable. No intimation for commercial bid would be given to Bidder whose technical bid disqualified.

(b) Technical bid and commercial bid to be submitted in original copy and duplicate copy and in case of any discrepancy in original copy and duplicate copy, the original copy will be final and binding.

(c) Once the tender is submitted it will be the responsibility of the Bidder not to escape half way directly or indirectly by way of raising any problems

17) TERMS OF SUPPLY

RISK PURCHASE: If the contractor fail to deliver the stock or any part thereof within the period prescribed for delivery ; The Secretary, Nagri Eye Research Foundation can take any of or more of the following steps:

a) Recover from the contractor as liquidated damages a sum equivalent to one half percent of the

i) Price of the undelivered stock at the stipulated rate for each week or part there of during which the delivery of stock delayed, subject to a maximum limit of 10% in case of order less than Rs. 1 lac and 5% in case of order exceeding Rs. 1 lac value.

b) To purchase undelivered stock or others of a similar description, where others are exactly complying with the particulars in the opinion of SECRETARY-Nagri Eye Research Foundation on tenderer account and at tenderer's risk.

- c) To cancel the Tender Supply on the event of action being taken under a) and b) above and tenderer shall be liable to make payment for any loss SECRETARY-Nagri Eye Research Foundation sustain by reason of higher price of the stocks so purchased.

18) Delivery Period:

Unless specified in the tender or instructed by Secretary, N.E.R.F. maximum delivery period shall be of One week except the supply of I.O.L. For I.O.L, delivery must start immediately after receiving Order by the Bidder.

19) The payment of the bills shall be withheld in the following circumstances:

(A)The goods delivered are found sub-standard or in non-acceptable conditions:

(B)Breach of any condition of tender by the tenderer

- 20) The claim of price revision of finished goods will not be allowed under any reason, in ordinary circumstances except changes in government taxes, & justified with Govt. order.
- 21) Bidders convicted of an offence under the Drugs Act. 1940, the Dangerous Drugs Act. 1930 and the Bombay Prohibition Act, 1949 or the Bombay Opium Act, 1938 or any related act in force from time to time as adopted by Gujarat State will not be eligible for being given contracts.
- 22) Bidders should submit the tender duly sealed (by sealing wax) and super scribed properly, failing which the tender will be rejected.
- 23) For any clarification Bidders may contact THE SECRETARY-Nagri Eye Research Foundation during 3 p.m. – 4 p.m. on any working day at Administrative Office, -Nagri Eye Research Foundation, Ellis bridge Ahmedabad-380006.
- 24) Technical scrutiny of Tendered Letter be carried out by experts which may also include of demonstration.
- 25) Reports of experts Scrutiny shall be final and binding up on the tenderer.
- 26) Rate must be quoted in Indian rupees for all medical materials (even though imported medical materials also) foreign currency rate will not be considered and tender will be invalid.
- 27) This contract is subject to Ahmedabad jurisdiction only.

ACCEPTANCE OF TENDER:

The Bid will be rejected due to any reason or reasons mentioned below:

- 1) Non-submission of tender within stipulated time.
- 2) Submission of tender without tender fee and E.M.D.
- 3) Bid unsigned or unstamped or not initialled on each page or with unauthenticated correction.
- 4) Submission of tender documents in unsealed envelope.
- 5) Bid not submitted in separate envelopes as per conditions and the envelopes are not super scribed with details of the tender enquiry and part enclosed.
- 6) Non-submission of required documents.
- 7) **Conditional and / or Vague offers.**
- 8) Unsatisfactory past performance of the Bidder.
- 9) **Rates have been shown elsewhere than Part IV. (Commercial - Bid)**
- 10) Items with changes / deviations in the specifications / standard / grade / packing / quality.
- 11) Submission of misleading / contradictory / false statement or information and fabricated / invalid documents.
- 12) Tender not filled up properly/hand written tender.
- 13) Offering a cheaper accessory not approved / recommended by the manufacturer.
- 14) **Non-submission of authority letter in prescribed format in case of suppliers/authorizes distributor.**
- 15) The legible and certified copies of the following documents **NOT** attached / annexed to **Part II**
 - (a) Valid Manufacturing license & Product Permission (as the case may be), for imported products valid Manufacturing License & Product Permission of manufacture (as the case may be);
 - (b) Valid Appropriate Drug License of manufacturer & distributor & Valid Import License for imported Products. (if applicable)
 - (c) Valid (Good manufacturing practice) G.M.P. / W.H.O. G.M.P. / D.G.Q.A. certificate, for imported drug products valid G.M.P. / W.H.O. G.M.P. certificate of manufacturer;(if applicable)
 - (d) I.S.O. certificate (If applicable).
 - (e) Valid I.S.I. certificate (if applicable).
 - (f) Non-conviction certificate (Recent).

(PART-II)
ANNEXURE-I
Verification, Undertaking & Documents

From: M / s. _____

To

The Secretary-Nagri Eye Research Foundation

Sub: Supply of Materials specified in tender

Ref: Tender Enquiry // -----

Sir,

I / we enclose the priced tender form duly signed & stamped. Necessary documents are enclosed herewith. The rates quoted against each item are inclusive of **GST** and other charges. I/We shall abide by all these conditions. I/We hereby undertake to supply the goods to the consignees as per the terms of the Tender Mentioned in the Bid documents.

I/We certify that the copies of the certificates / documents attached herewith are authentic true copies of the original certificates / documents and I/We undertake to produce the original certificates / documents for verification on demand. I/We undertake to supply the attested copies of certificate / documents required at the time of signing the letter of agreement if my/our offer is accepted.

I/We certify that I/We are in possession of the requisite licenses / permits required for the manufacturer / supply / sale / distribution of the items and further certify that the said licenses / permits have not been revoked / cancelled by the issuing authorities and are valid as on date. I/We also certify that I/We have not been blacklisted / debarred / stopped from supply of the items quoted in the Tender Enquiry by any Government Department / Organization / undertaking in India.

I/We also take cognizance of the fact that providing misleading or questionable information or failure to furnish correct or true information to you or failure to comply with any contractual requirement laid down by you / them will be considered as a serious breach of the terms and conditions of the tender and will invite disqualification and other penal action as deemed fit by the Authority.

Date: -----

Yours faithfully,

(PART-II)

ANNEXURE-II

(FORMAT OF MANUFACTURING EXPERIENCE & MARKETING DATA)

I _____ age _____ residing at _____ in capacity of _____ M/s. _____ here by solemnly affirm that ...

We have manufacturing experience of tender quoted Item No. ----- for _____ ear's

Sr. No.	Tender No	Name of Item	YEAR	Continuance of production & marketing of last three years		
				Mfg./ Imported Qty.	Sold Qty.	Sale Value (Rs. Lac)
			2019-20			
			2020-21			
			2021-22			

2. That on the basis of the above facts & figures we M/s. _____ has manufactured / marketed our products prior to the due date of Tender Enquiry No. _____ as per the specifications mentioned in the tender.

Whatever stated above is true & correct.

(If required attach photocopy of sheet)

{SIGNATURE AND STAMP OF AUTHORISED SIGNATORY}

Date: _____

(PART-II) (IN ORIGINAL)

ANNEXURE-III

(FORMAT OF AUTHORIZATION LETTER FOR AUTHORIZED DISTRIBUTOR)

I / we _____
hereby declare that...

1) M/s _____

_____ is our authorized distributor for our products from date _____ and they are authorized to quote and follow up on our behalf and the said agreement is valid in force as on date;

2) I / We undertake to supply the drugs / items for which the tender of following items are submitted by M/s, _____ on our behalf in respect of Tender Enquiry No. _____

Sr. No:	Tender No:	Name of Item
1		
2		

- 3) I / We have read all the terms and conditions of the enquiry and the same are irrevocably binding upon us till the supply items expiry of the warranty signed & executed on our behalf.
- 4) I / We shall notify Secretary, Nagri Eye Research Foundation, Ahmedabad immediately if there is any change in the agreement between M/s. _____ and me/us regarding authorized distributorship of our products and further undertake to supply the items quoted by the distributor on my / our behalf at the quoted in the tender enquiry in case of such a change of agreement.
- 5) This authority is applicable only for Tender Enquiry No. _____

SIGNATURE AND STAMP

Date:

(PART-II)

BANK ACCOUNT DETAILS

ANNEXURE –IV

1	Name of the party	
2	Address	
3	Telephone No./ Mobile No.	
4	Email ID	
5	Pan No.	
6	Name of the Bank	
7	Branch & Address of Bank	
8	Account Type	
9	Bank Account No.	
10	MICR Number	
11	I.F.C.E. Code No. (Bank)	
12	Amount Payable	

My above bank details are true and correct.

Bank details shall be providing on bidder's letter pad and to be submit in E.M.D. Envelope only.

SIGNATURE AND STAMP

Date:

(PART-II)

CHECK LIST

		Yes/ No	N.A.	Your Page No
1	D.D. of tender fee submitted for each Tender			
2	D.D. of E.M.D. submitted.			
3	Bid stamped and initialled on each page.			
4	Submission of tender documents in sealed envelope.			
5	Separate envelope of EMD.			
6	Separate envelope of Technical bid.			
7	Separate envelope of commercial bid.			
8	Authority letter			
9	Valid Manufacturing license & Product Permission (as the case may be),			
10	For imported products valid Manufacturing License & Product Permission of manufacture (As the case may be);			
11	Valid Appropriate Drug License of manufacture & distributor & Valid Import License for imported Products. (As the case may be).			
12	CA Certificate (If applicable).			
13	I.S.O. certificate (If applicable).			
14	Valid I.S.I. certificate (if applicable).			
15	G.S.T. Registration Detail			
16	Each envelopes super scribed with details of tender inquiry and part enclosed.			

SIGNATURE AND STAMP

Date:

(PART-IV)
PART IV: COMMERCIAL BID 'A'(IN DUPLICATE)

Tender No. & Name: _____

E.M.D. Rs: _____

Name of Bidder: _____

(TO BE SUBMITTED IN SEPARATE ENVELOPE MARKED “COMMERCIAL BID”)

(DO NOT SUBMIT THIS PART IN THE SAME ENVELOPE WITH PARTS I/II/III)

Sr. No.	Code No.	Name of Item	Unit	Mfgd. By	Basic rate	<u>Tax GST</u>	CGST %	IGST %	Other duty, taxes & charges (Pl. Specify)	Final rate	Remarks
1.	2.	3.	4.	5.	6.	7.			8	9	10.

{Signature & Stamp of Bidder}

Tender No.		Particulars	Type
<u>T.No.1/A</u> Indian- P.C & A/C I.O.L	1	Indian----P.C.Lens --Phaco Lens.	single piece--1 Florine Surface Sceral Fixation
	3	Indian----A.C.Lens	Anterior chamber
	4	Indian- Foldable....	Foldable-,Square Edge. Acrylic.Foldable
<u>T.No.1/B</u> Imported— P.CA/C Foldable I.O.L	4	Imported... P.C.Lens----Phaco Lens.	P.C.Lens/--Phaco Lens./Foldable Lens
	5	Imported -- A.C.Lens	Anterior Chamber.
	6	Imported- Foldable..	Acrylic Foldable--
			Multi Focal-Aspheric
3 -Cont.Lens / Spherical,Disposable,Toric			
<u>T.No.2</u> Cont.Lens / Spherical, Disposable, Toric-BCL	1	Soft Lenses-Spherical,Toric.	Conventional,Disposables,Silicone, Hydrogel.
	2	Semi-Soft Lenses-(RPG)	=
	3	COSMETIC Lenses-(Soft)	Prosthetic—Clear Pupil,Blue Pupil.
	4	Therapeutic Soft Lenses Bandage	
	5	Solution For Lenses Multisoft.....	
4 Spact-Frame,Glasses.			
<u>T.No.3</u> Spact-Frame, Glasses	1	Sheet Frame	
	2	Metal Frame with spring-Indian	
	3	Metal Frame with spring-Assembled	
	4	Polyamide Frame with spring	
	5	Metal Frame super quality	
	6	White Toric sph glasses for (+) & (-) No.	(1) Glass (2) Plastic Materials
	7	White Toric Compound glass/.or Cyl. glasses for all .number	(1) D.bifocal (2) Progressive
	8	White Toric Bifocal glass for all. number	(1) D Bifocal, (2) Progressive
	9	White Toric Bifocal Compound glass for all number	
	10-A	White Toric High index Till-25 &	
	10-B	White Toric Plus Lenticulars &	
	11	Spact Case	
	12	Only Frame Fitting	

Signature & Stamp of Bidder

-: Specification :-

Tender No-4 :-

C₃F₈ Gas :-

Octafluoropropane Gas (Packing/Name of Mfg Co)

Signature & Stamp of Bidder

Tender No-5- SILICON OIL-1000/5000

Viscosity (at 25° C) : 1000 cSt \pm 50 cSt OR 5000/- cst \pm 250 cst

Refractive index (at 25° C): 1.4013 – 1.4053

Specific gravity (at 30 ° C): 0.9740 \pm 0.001

Toxic Residue : Nil

Signature & Stamp of Bidder

Tender No-6-

P.F.C.L. :-

PerfluoroCarbon Liquid

Signature & Stamp of Bidder